

Partnership for a better future

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Frequent mistakes filling in the Application in eMS



Lead Partner 1

Partner Role In The Project

Lead Partner

Partner Name in native language

Unitatea administrativ teritoriala oras:

Partner Name in English

Legal representative (Position)

Mayor

Abbreviation

Address

Nuts0

ROMÂNIA (RO)

Name Of Other Region

From All Regions

Nuts2

Nord-Vest (RO11)

Nuts3

Satu Mare (RO115)

Street

Postal Code

Home Page

Legal And Financial Information

Type Of Partner

local public authority

Legal Status
public

Profit

non-profit



Vat Number

Recover VAT
NO

Recover VAT
YES

D. Statement about VAT

- only non-recoverable VAT is included in the Applicant budget and I declare that the non-recoverable VAT is borne by the Applicant as final beneficiary; OR
- recoverable VAT is not included in the Applicant budget and I am aware that recoverable VAT will not be eligible for reimbursement; OR
- declares that VAT can be partially recovered in our organisation and that the recoverable part is not included in the Applicant budget as it is not eligible for reimbursement.

E. Statement on Applicant's contribution

- 1) commits itself to the project and the activities laid down in the application form, and intends to provide the total amount of EUR [insert amount] as contribution to the project's budget as follows:
- 2)

Type of contribution	EUR (if applicable)	From (if applicable)
Own public contribution	insert amount	insert name of the contributing organisation
Own private contribution	insert amount	insert name of the contributing organisation
Total		

- 3) states that has public / private legal status;

F. Statement about State Aid incidence

Please complete according to your case, if your part of operation includes:

- only non-aid activities; OR
- non-aid activities and activities that are declared falling under GBER scheme AND/OR activities that are declared falling under de minimis scheme; OR
- only activities that are declared Services for General Economic Interest (SGEI), AND/OR activities that are declared falling under GBER scheme AND/OR activities that are declared falling under de minimis scheme OR

Project Applicant signature

- Place and date
- Name of signing person
- Position of signing person
- Signature of Applicant
- Stamp of Applicant (if available)

Project Main Outputs

Programme Output Indicators	Project Output Indicator Targets	Measurement Unit	Project Main Output Quantification Target	Project Main Output Number	Project Main Output Title
11/b1 Number of institutions directly involved in crossborder cooperation initiatives	10.0	Number	3.00	O.I2.1	35 Laptops and two multifunctional printers
			2.00	O.T2.1	Technical capacity for a modern administration
			2.00	O.T1.1	50 city hall employers trained in specific courses
			1.00	O.I1.1	Endowment for
			2.00	O.T4.1	Bi-lateral agreement on long-term cooperation
11/b2 Number of people participating in cross-border cooperation initiatives	48000.0	Number	9,000.00	O.I2.2	15 mobile wooden houses
			9,000.00	O.I2.3	1 event-pavilion
			30,000.00	O.T3.1	9 cultural events

Main Outputs

Output O.I.2.1

Title
 35 Laptops and two multifunctional printers

1957 Characters Remaining

Description
 The Municipality wishes to purchase 35 laptops and two multifunctional printers for the employees of the Municipality and its institutions in order to help their every-day work and by that the communication between institutions and citizens. Furthermore the Municipality wants to make the everyday operation more digital.

1679 Characters Remaining

Output Indicator
 11/b1 Number of institutions directly involved in crossborder cooperation
 Quantity
3.00 Number

Output O.I.2.2

Title
 15 mobile wooden houses

1977 Characters Remaining

Description
 The Municipality wishes to purchase 15 wooden houses in order to level up the quality of every event held in town and to provide places for exhibitors or just simply for those who participate in different kinds of sports or cultural events in Nagykálló to store their equipment and everything they need.

1697 Characters Remaining

Output Indicator
 11/b2 Number of people participating in cross-border cooperation
 Quantity
9.000 Number

Output O.I.2.3

Title
 1 event-pavilion

1984 Characters Remaining

Description
 In the framework of the project the administration wishes to purchase a large-sized event pavilion to be able to cover large spaces in case of unfavorable weather conditions (rain, wind) which can cause cancellation of events.

1774 Characters Remaining

Output Indicator
 11/b2 Number of people participating in cross-border cooperation
 Quantity
9.000 Number





PROJECT START (01.04.2018)

PERIOD 1 (3 MONTHS 0 DAYS)

(automatic) Start Date	End Date	Reporting Date
01.04.2018	30.06.2018	30.03.2019

PERIOD 2 (3 MONTHS 0 DAYS)

(automatic) Start Date	End Date	Reporting Date
01.07.2018	30.09.2018	30.10.2019

PERIOD 3 (15 MONTHS 0 DAYS)

(automatic) Start Date	End Date	Reporting Date
01.10.2018	31.12.2019	30.01.2019

PERIOD 4 (-9 MONTHS -1 DAYS)

(automatic) Start Date	End Date	Reporting Date
01.01.2020	30.03.2019	30.05.2019

PROJECT END (30.03.2019)

Street

Postal Code

4034

Home Page

Address

Nuts0

MAGYARORSZÁG (HU)

Name Of Other Region

From All Regions

Nuts2

Észak-Alföld (HU32)

Nuts3

Szabolcs-Szatmár-Bereg (HU323)



Project Budget Overview Wp BI

Wp Number	Staff costs	Office and administration	Travel and accomodation	External expertise and services
Wp P	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Wp M	€ 103 824.00	€ 15 573.60	€ 18 000.00	€ 22 500.00
Wp T1	€ 0.00	€ 0.00	€ 0.00	€ 235 875.00
Wp C	€ 0.00	€ 0.00	€ 0.00	€ 14 832.40
Total	€ 103 824.00	€ 15 573.60	€ 18 000.00	€ 273 207.40
Percentage Of Total Budget	3.74 %	0.56 %	0.64 %	9.84 %

Budget Flatrates

Budget Flatrate Office

Recalculate Budget

Export

Job descriptions

Terms of references

Budget budgetline - period

Budgetline	Wp P - Preparation	Wp M - Management	Wp T1 - Cross border cooperation of stakeholders in common interest fields	Wp
Staff costs	€ 0.00	€ 0.00	€ 8 050.00	€ 150.00
Office and administration	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Travel and accomodation	€ 0.00	€ 0.00	€ 0.00	€ 0.00
External expertise and services	€ 0.00	€ 0.00	€ 23 830.00	€ 3 200.00
Equipment	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Infrastructure and works	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Net Revenue	€ 0.00	€ 0.00	€ 0.00	€ 0.00
Sum	€ 0.00	€ 0.00	€ 35 230.00	

Project Budget Overview Wp BI

Wp Number	Staff costs	Office and administration	Travel and accomodation	External expertise and services	Equipment	Infrastructure and works	Total Budget	Net Revenue	Total Eligible
Wp P	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00	€ 0.00		
Wp M	€ 11 880.00	€ 1 782.00	€ 80.00	€ 0.00	€ 0.00	€ 0.00	€ 13 742.00		€ 13.742

Wp Details

Project Management

Wp Start
Mar.2018

Wp End
Aug.2019

Wp Budget (excluding the net-revenue)
€ 13.742

Activity A.M.1

Activity Title

The management team of the Lead Partner

1961 Characters Remaining

Indicative Budget

€ 0.00

Activity A.M.2

Activity Title

The management team of the

1953 Characters Remaining

Indicative Budget

€ 3.392

Activity A.M.3

Activity Title

Meetings of the management team

Indicative Budget

Activity A.M.4

Activity Title

Coordination of work packages and review of the project's outputs from WPs

Indicative Budget

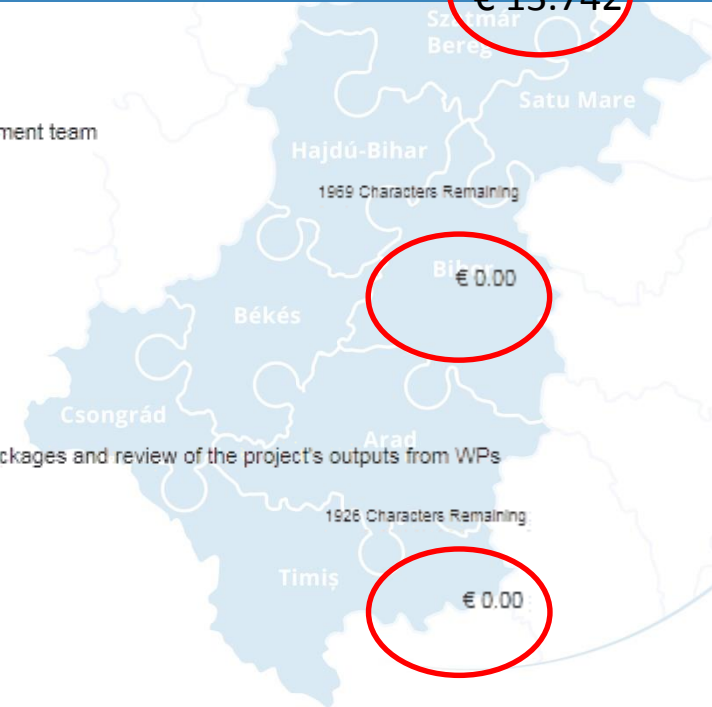
Activity A.M.5

Activity Title

Contractual, administrative and reporting issues

Indicative Budget

€ 0.00



No.	Criteria	Description	Yes	No	NA	Comments ⁶
B.4	There are at least two eligible partners one from each state involved in the project.	As described in the GfA. Application Form/Partner section.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.5	The maximum number of partners in the project is 6, including de Lead Applicant	As described in the GfA. Application Form/Partner section.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.6	At least the 3 joint criteria are fulfilled/described.	Joint development, joint implementation, joint staffing and joint financing. Application Form/Project description/Project relevance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.7	The project implementation period reaches the limit of the minimum and does not exceed the limit of the maximum monthly limits set in the Call for each Ip.	As described in the GfA and Cfp.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.8	The total eligible budget of the project is ranged between the limits set in the Call for each Ip.	As described in the GfA and Cfp; Application Form/Project budget.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
B.9	The percentage and amounts of the financial support requested from ERDF and state budgets are within the limits indicated in the Guide for Applicants (GfA).	As described in the GfA; Project Budget of the Application Form.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



No.	Criteria	Description	Yes	No	NA	Comments ¹
B.10	The proposal demonstrates a level of proportionality of at least 40% between the contribution to the programme's output indicators and the necessary financial resources.	Application Form – Project summary/Workplan and Project budget Proposals demonstrating a level of proportionality lower than 40% shall not be further assessed, and may not be recommended for support.				
B.11	The rate of the eligible preparation cost does not exceed 5% of the total eligible project cost.	As described in the GfA; Project Budget of the Application Form.				
B.12	The elaboration of application adds up to the amount of maximum 1% of the total eligible costs, but no more than €15,000 and is proportionate with the project complexity.	As described in the GfA; Project Budget of the Application Form.				
B.13	The management cost (staff costs and/or externalized services for project management) does not exceed 10% of total eligible project costs.	As described in the GfA; Project Budget of the Application Form.				
B.14	Total budget of activities to be carried out outside the programme area is up to maximum 10% from the financial support requested from ERDF.	Application Form – Project Budget of the Application Form.				
B.15	The value of site supervision is limited to 5 % of the total estimated works related cost.	Project budget				
B.16	Total cost of investments in roads under Investment priorities other than Priority Axis 2 does not exceed 30% of the total eligible budget of the project.	Project budget				
B.17	If any, the costs of land acquisition (purchase /expropriations) will be included in the budget up to 5% of the ERDF estimated	Project budget				

No.	Criteria	Description	Yes	No	NA	Comments ¹
A.4	Partnership Declaration , signed and stamped by all involved parties/entities is attached, separately submitted by each of the partners.	Annex V.1 To be provided in EN language.				
A.5	Project (Lead) Applicant Declaration⁴ is included, properly filled-in, dated, stamped and signed by the legal representative.	Annex V.2 To be provided in EN language.				
A.6	Copies of the establishing documents⁵ of the Applicants are included: Articles of Association, Statutes, Deed of foundation, establishing resolution law or equivalent documents according to the national legislation, etc., if the case. Additionally, establishing documents are provided for the related branch office, proving its existence and the relationship with the headquarter. Please note translation of the establishing documents in English is not compulsory.	Exception: public institutions, authorities do NOT need to submit this document! With regard to Churches in Hungary: In case the religious organization is listed in the register kept by the Minister of Human Capacities (http://egyhazi.emmi.gov.hu/), the extract issued by the Minister must be attached. In case the Church is not listed in the register, official confirmation issued by the Main Church must be attached. To be provided in RO/HU language.				
A.7	The official statement⁶ of the relevant decision-making body regarding the support of the project and the availability of the own contribution for the planned investment, during the implementation of the project is attached. The document will have to be issued after the official launch of the Call for	i.e. County Council Decision, Local Council Decision, Board of Directors Decision, authorized person, etc. To be provided in RO/HU language.				

⁴ Stipulating that all eligibility criteria are properly complied with; to be submitted for Lead Applicant and all Project Applicants also.

⁵ To be submitted for Lead Applicant and all Applicants also.

⁶ To be submitted for Lead Applicant and all Applicants also.