

## Phase II – Full Application

### QUALITY ASSESSMENT GRID

#### Project identification

Project title	
Project acronym	
Project number	
Name of the Lead Applicant organization	

Assessment Criteria	Guiding principles for the assessment → To what extent does the project meet the following criteria:	Numerical assessment	Comments	Sections in FA
<p>Management (20 p.)</p> <p>To what extent are management structures and procedures in line with the project size, duration and needs?</p>	<ul style="list-style-type: none"> <li>• Management structures are proportionate to the project size and needs and allow partners' involvement in decision-making = <b>4 p.</b></li> <li>• Management procedures (such as reporting and evaluation procedures in the area of finance, project content, communication) are clear, transparent, efficient and effective = <b>4 p.</b></li> <li>• Project management includes regular contact between project partners and ensures transfer of expertise across the partnership (internal communication within the partnership) = <b>4p.</b></li> <li>• Necessary provisions for risk and quality management are in place; the project demonstrates a proper risks assessment and a concerted risk management plan; = <b>4 p.</b></li> <li>• The Lead Applicant demonstrates capacity to manage EU co-financed projects or other international projects or can ensure adequate measures for management support; The partnership and/or the project management team cover the needed professional competences; = <b>4 p.</b></li> </ul>			<p><b>Project summary, Partner, Project Description, Workplan, Project Budget, Attachments</b></p>

Assessment Criteria	Guiding principles for the assessment → To what extent does the project meet the following criteria:	Numerical assessment	Comments	Sections in FA
<p>Communication (10 p.)</p> <p>To what extent are communication activities appropriate and forceful to reach the relevant target groups and stakeholders?</p>	<ul style="list-style-type: none"> <li>• The communication objectives clearly link to the project specific objectives = <b>3 p.</b></li> <li>• The approach/tactics chosen are appropriate to reach communication objectives = <b>3 p.</b></li> <li>• Communication activities and deliverables are appropriate to reach the relevant target groups and stakeholders = <b>4 p.</b></li> </ul>			<p><b>Project summary, Partner, Project Description, Workplan, Project Budget, Attachments</b></p>
<p>Work plan (25 p.)</p> <p>To what extent is the work plan realistic, consistent and coherent?</p>	<ul style="list-style-type: none"> <li>• Proposed activities (including the activities outside the programme area) and deliverables are relevant, clearly benefit for the programme area and lead to the planned main outputs and result/s = <b>6 p.</b></li> <li>• Distribution of tasks among partners is appropriate (e.g. sharing of tasks is clear, logical, in line with partners' role in the project, etc.) = <b>3 p.</b></li> <li>• Time plan is realistic (contingency included) = <b>3 p.</b></li> <li>• Activities, deliverables and outputs are in a logical time-sequence = <b>3 p.</b></li> <li>• The importance of investments and their cross-border relevance is demonstrated to reach the project objectives - = <b>5 p.</b></li> <li>• The proposed activities serve the needs of the identified target group = <b>5 p.</b></li> </ul>			<p><b>Project summary, Partner, Project Description, Workplan, Project Budget, Attachments</b></p>
<p>Impact and sustainability (25 p.)</p>	<ul style="list-style-type: none"> <li>• The project has a mid and long-term impact on the eligible area and target groups = <b>3 p.</b></li> <li>• The financial and operational sustainability of the project is assured for at least 5 years after final payment effected by the MA = <b>3 p.</b></li> <li>• The results of the project has a catalysing and multiplying effect in the eligible programme area = <b>3 p.</b></li> <li>• Innovative methods are to be implemented in the project = <b>3 p.</b></li> <li>• The project might become a best practice model = <b>3 p.</b></li> <li>• Contribution to the horizontal principles is clearly demonstrated = <b>4 p.</b></li> </ul>			<p><b>Project summary, Partner, Project Description, Workplan, Project Budget, Attachments</b></p>

Assessment Criteria	Guiding principles for the assessment → To what extent does the project meet the following criteria:				Numerical assessment	Comments	Sections in FA
	lp	6/c, 7/b, 7/c	8/b	9/a			
	Sustainable development	3 p.	0,5 p.	0,5 p.			
	Equal opportunities and non-discrimination	0,5 p.	1,5 p.	2,5 p.			
	Social inclusion of disadvantaged groups	-	0,5 p.	0,5 p.			
	Equality between men and women	0,5 p.	1,5 p.	0,5 p.			
		4p	4p	4p			
	<ul style="list-style-type: none"><li>• Clearly demonstrated contribution to any of the programme level environmental indicators (Environmental Indicators Checklist) = <b>1 p</b></li><li>• The applicant indicates the project's contribution to EU Strategy for the Danube Region (encourages synergistic effects, innovative solutions, replication capacity at macro regional level, convergence with other EUSDR relevant projects) = <b>1p</b></li><li>• Partnership demonstrates strong commitment and contributions (observing joint development, joint implementation, joint staffing and joint financing) = <b>4 p.</b></li></ul>						
Budget (20 p.)  To what extent does the project budget demonstrate value for	<ul style="list-style-type: none"><li>• The budget is clear and realistic; the project budget only contains eligible costs = <b>5 p.</b></li><li>• Sufficient and reasonable resources are planned to ensure project implementation; the project will be implemented in line with the principle of cost-effectiveness = <b>5 p.</b></li><li>• Total partner budgets reflect real partners' involvement (are balanced in terms of</li></ul>						Project summary, Partner, Project Description, Workplan,

Assessment Criteria	Guiding principles for the assessment → To what extent does the project meet the following criteria:	Numerical assessment	Comments	Sections in FA
money? To what extent is the budget coherent and proportionate?	<p>tasks and responsibilities within the partnership and realistic) = <b>5 p.</b></p> <ul style="list-style-type: none"> <li>• Project budget appears proportionate to the proposed work plan<sup>1</sup> and the main outputs and results aimed for = <b>5 p.</b></li> </ul> <p><b>Also, the following aspects will be considered and if the case budget cut shall be proposed:</b></p> <ul style="list-style-type: none"> <li>- The proposals comply with the rule setting the maximum ceiling for the small-scale infrastructure investments (lp 6/c and 8/b). This limitation concerns exclusively investments in cultural and tourism infrastructure.</li> <li>- Total cost of investments in roads under Investment priorities other than Priority Axis 2 does not exceed 30% of the total eligible budget of the project.</li> <li>- The total budget is similar with the estimation made in the Concept Note. The variation does not exceed +/-10% and the total budget (CN+FA) is within the limits indicated in the Applicant's Guide.</li> <li>- Total budget of activities to be carried out outside the programme area is up to maximum 10% from the total support requested from ERDF at project level. The information must be available in the Full Application, FA budget and approved CN budget.</li> <li>- If any, the costs of purchase/expropriations are included in the budget up to 5% of the ERDF estimated costs for the investment objective.</li> <li>- The value of <b>site supervision</b> is limited to 5 % of the total estimated works related cost.</li> </ul>			<b>Project Budget, Attachments</b>

<b>Total score<sup>2</sup> :</b> _____	Comments:
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<sup>1</sup> Financial allocation per budget line is in line with the work plan; distribution of the budget per period is in line with the work plan.

<sup>2</sup> The minimum threshold for score obtained in the Quality Assessment is of 65 points.

<p><b>The project proposal is recommended for support:</b></p> <p><input type="checkbox"/> YES</p> <p><input type="checkbox"/> YES, UNDER CONDITION(s)</p> <p><input type="checkbox"/> NO</p>	
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