
INSTRUCTION No. 12/15.11.2023

**TO BENEFICIARIES
of the Interreg V-A Romania-Hungary Programme**

- Taking into consideration the closure of the Interreg V-A Romania-Hungary Programme,
- Concerning MC Decision No. 261/26.10.2023 Approving the Action plan (tasks) for the closure of the Interreg V-A Romania-Hungary Programme,
- Considering the provisions of the subsidy and national co-financing contracts referring to the rights and duties of the parties, the Managing Authority issues the following:

INSTRUCTION TO BENEFICIARIES

Article 1. The Programme lead beneficiaries/beneficiaries shall submit to the First Level Control their last request for validation of the expenditure paid until 31st of December 2023, by the **26th of January 2024**.

Note! Expenditure paid after 31st of December 2023 shall NOT be eligible, including costs related to gross salaries.

Article 2. To speed up the verification process, the lead beneficiaries/beneficiaries may request to the FLC, the verification of procurement documentation before the partner report submission. In this respect, the procurement procedure file shall be uploaded in the Project Procurement Section of the eMS, provided that all of the below-listed conditions are met:

- the procurement procedure has been finalized,
- the related expenditure is to be included in a partner report.

Please note that:

- the request for verification must include: the reference to the eMS code of the project, procurement contract's object, value of the procurement, provider/executor, and the date the documentation was uploaded in eMS, in the Project Procurement section. Any clarification/completions requested by FLC, during verifications, will also be uploaded in the Project Procurement section.
- the Partner report must be submitted in due time even if the procurement file verification is not finalized by the FLC Body.

Article 3. The lead beneficiaries shall submit to the Joint Secretariat the last consolidated/progress report (technic and financial consolidated report) and the Final Report, by the **15th of April 2024**.

According to the Project Implementation Manual, the projects have to submit technical progress reports every 6 months. However, in the context of closing the Program, given time constraints, a cumulative progress report will be accepted, consolidated with the last partner reports.

Article 4. Submission of technical modification requests may be accepted until the 30th of November 2023.

Article 5. The present Instruction shall enter into force on the day it is published, and it will be communicated to all Beneficiaries, by the Joint Secretariat within BRECO via email, posted on the Programme's website and Fb.

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Head of the Managing Authority